



Town of Archer Lodge

AGENDA

Regular Council Meeting

Monday, November 7, 2022 @ 6:30 PM

Jeffrey D. Barnes Council Chambers

NCGS § 143-318.17. Disruptions of official meetings.

A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.

Page

1. WELCOME/CALL TO ORDER:

- 1.a. Invocation
- 1.b. Pledge of Allegiance

2. APPROVAL OF AGENDA:

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed; 3 minutes per person)

4. CONSENT AGENDA:

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- 4.a. Approval of Minutes:
03 Oct 2022 Regular Council Meeting Minutes
[Regular Council - Monday, 03 Oct 2022 - Minutes - Pdf](#)

5. RECOGNITION/PRESENTATION:

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- 5.a. Proclamation - Melissa Hubbard, Johnston County Public Schools Principal of the Year for 2022-2023, Archer Lodge Middle School
[Proclamation - Melissa Hubbard for Principal of the Year](#)

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- 5.b. Proclamation - Lung Cancer Awareness Month
[Proclamation - Lung Cancer Awareness Month November 2022](#)

6. DISCUSSION AND POSSIBLE ACTION ITEMS:

- 6.a. Discussion and Consideration of Appointing or Reappointing Two Planning Board Members/Board of Adjustment Members for a Three-Year Term Beginning January 2023 - December 2025
- 18 6.b. Discussion and Consideration of Approving a Resolution Adopting the 2023 Town Council Meeting Schedule (Resolution# AL2022-11-07a)
[AL2022-11-07a Resolution Adopting the 2023 Town Council Meeting Schedule](#)
- 19 6.c. Discussion and Consideration of Approving a Resolution Adopting the 2023 Holiday Schedule (Resolution# AL2022-11-07b)
[AL2022-11-07b Resolution Adopting the 2023 Holiday Schedule](#)

7. TOWN ATTORNEY'S REPORT:

8. TOWN ADMINISTRATOR'S REPORT:

- 8.a. Archer Lodge Town Park Update

9. FINANCE OFFICER/ASSISTANT TOWN ADMINISTRATOR'S REPORT:

- 20 - 25 9.a. Interim Financial Reports for September 2022
[SEPTEMBER 2022 - ALL FUNDS](#)
[SEPTEMBER 2022 - YTD COMP](#)
[SEPTEMBER 30, 2022 - PARK PROJECT PART FUND 41](#)
[SEPTEMBER 30, 2022 - ARPA FUND 42](#)
[SEPTEMBER 30, 2022 - SCIF FUND 43](#)

10. HUMAN RESOURCES OFFICER/TOWN CLERK'S REPORT:

- 10.a. Open Positions Update
- 10.b. Personnel Policy Project Update

11. PLANNING/ZONING REPORT:

- 11.a. Planning | Zoning | Projects | Updates

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11.b. Code Enforcement

[Monthly Report Archer Lodge - 110722](#)

12. MAYOR'S REPORT:

13. COUNCIL MEMBERS' REMARKS:

(non-agenda items)

14. CLOSED SESSION:

15. ADJOURNMENT:



Regular Council - Minutes Monday, October 3, 2022

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton
Council Member Jackson
Council Member Purvis
Council Member Wilson

STAFF PRESENT:

Mike Gordon, Town Administrator
Marcus Burrell, Town Attorney
Kim P. Batten, Finance Officer/ Assistant Town Administrator
Jenny Martin, Human Resources Officer/Town Clerk

COUNCIL ABSENT:

MEDIA PRESENT:

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No additions or changes noted.

Moved by: Council Member Wilson
Seconded by: Council Member Jackson

Approved Agenda.

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed; 3 minutes per person)

a) No Public Comments.

4. CONSENT AGENDA:

**a) Approval of Minutes:
06 Sep 2022 Regular Council Meeting Minutes
19 Sep 2022 Work Session Minutes**

Moved by: Council Member Wilson

Seconded by: Mayor Pro Tem Castleberry

CARRIED UNANIMOUSLY

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

a) Discussion and Consideration of the Future of the Archer Lodge Veteran's Memorial with regards to the Agreement with the Archer Lodge Veteran's Memorial Committee Three (3) Year Agreement

Points of Discussion:

- The original three-year agreement was to continue assisting with the memorial and continue with brick sales; however, the three years is over.
 - Archer Lodge Veteran's Memorial Committee (ALVMC) wants to oversee the events and turned over monies in their account to the town.
 - The town will apply funds to the concrete pad expenditure. (parking spaces at the memorial)
 - Extra bricks will be used in the concrete pad
 - ALVMC wishes for the town to handle brick sales.
 - A MOU will be created to handle conditions agreed by both parties.
-

b) Discussion and Consideration of Adopting Budget Amendment for Fiscal Year Ending June 30, 2023 ~ (BA 2023 01)

Ms. Batten explained the following reasons for amending the budget:

- Funds affected by BA 2023 01 are as follows: General Fund, Capital Reserve Fund, Public Safety Reserve Fund, ARPA Fund Grant, and the SCIF Fund Grant
- Increased revenues of the general fund - Property Taxes, Animal Control fees, and Investment Earnings

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- Reappropriating expenditures in funds shown.
 - Increased investment earnings in all funds shown which affects the expenditures in those funds as shown.

No discussion followed.

The adopted Budget Amendment (BA 2023 01) appears as follows:

Town of Archer Lodge
Fiscal Year Ending June 30, 2023



BA 2023 01

Budget Amendment # BA 2023 01

Date: 03-Oct-22

Gen Fund/Cap Res Fund/Park Res Fund/Public Safety Res Fund
ARPA Fund Grant/State Capital & Infrastructure Fund (SCIF) Grant

Account	Account Number	Budget	Amendment	Amended Budget
Revenues:				
Gen/2019 Property Taxes	10-3119-0000	-	25.00	25.00
Gen/2020 Property Taxes	10-3120-0000	-	175.00	175.00
Gen/2021 Property Taxes	10-3121-0000	-	500.00	500.00
Gen/Animal Control Fees	10-3348-0000	500.00	1,000.00	1,500.00
Gen/Investment Earnings	10-3831-0000	4,500.00	10,500.00	15,000.00
Cap Res Fnd/Investment Earnings	30-3831-0000	1,000.00	4,000.00	5,000.00
Park Res Fnd/Investment Earnings	31-3831-0000	1,000.00	1,000.00	2,000.00
Public Safety Res Fnd/Investment Earnings	32-3831-0000	1,000.00	4,000.00	5,000.00
Public Safety Res Fnd/Fund Balance Appropriated	32-3990-0000	199,000.00	(4,000.00)	195,000.00
ARPA/Investment Earnings	42-3831-0000	-	1,500.00	1,500.00
SCIF/Investment Earnings	43-3831-0000	-	2,000.00	2,000.00
				-
Total Increase (Decrease) in Revenues			20,700.00	
Expenditures:				
Gen/Gov Body/Legal Advertising	10-4110-3700	2,000.00	2,000.00	4,000.00
Gen/Gov Body/Small Equipment & Furnishings	10-4110-5000	-	500.00	500.00
Gen/Admin/Training & Meetings	10-4120-3110	3,000.00	1,000.00	4,000.00
Gen/Admin/Contracted Services-Software	10-4120-3600	9,075.00	6,000.00	15,075.00
Gen/Admin/Small Equipment & Furnishings	10-4120-5000	2,000.00	500.00	2,500.00
Gen/P&Z/Training & Meetings	10-4910-3110	2,000.00	500.00	2,500.00
Gen/Parks & Rec/Supplies-Parks & Rec	10-6120-2000	-	1,000.00	1,000.00
Gen/Parks & Rec/Travel	10-6120-3100	-	250.00	250.00
Gen/Parks & Rec/Training & Meetings	10-6120-3110	500.00	725.00	1,225.00
Gen/Interfund Transfers/Transfer to Am Rescue Plan (ARPA) Fnd 42	10-9900-0042	525,500.00	(275.00)	525,225.00
Cap Res Fnd/Transfer to Fund Balance	30-9990-0000	1,000.00	4,000.00	5,000.00
Park Res Fnd/Transfer To Archer Lodge Town Park Fund 41	31-9900-0041	101,000.00	1,000.00	102,000.00
ARPA/Capital Outlay	42-4190-5100	400,000.00	(15,500.00)	384,500.00
ARPA/Contracted Services	42-4510-3500	-	17,000.00	17,000.00
SCIF/Contracted Services-Construction	43-6120-3550	550,250.00	2,000.00	552,250.00
Total Increase (Decrease) in Expenditures			20,700.00	

Justification for Budget Amendment:

To appropriate or reappropriate unanticipated revenues and expenditures as recorded.

Adopted this 3rd day of October 2022

ATTEST:

Jenny Martin
Jenny Martin, Town Clerk



Matthew B. Mulhollem, Mayor

Mike Gordon, Budget Officer

Mayor Mulhollem called for a motion.

Moved by: Council Member Jackson

Seconded by: Mayor Pro Tem Castleberry

Adopted Budget Amendment (BA 2023 01) for Fiscal Year Ending June 30, 2023.

CARRIED UNANIMOUSLY

c) Discussion and Consideration of Adopting a Resolution Supporting Operation Green Light for Veterans (Resolution# AL2022-10-03)

Mayor Mulhollem declared October through Veterans Day, November 11, 2022, as a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from active service by observing Operation Green Light and read the resolution supporting Operation Green Light for Veterans.

The Adopted Resolution# AL2022-10-03 supporting Operation Green Light for Veterans appears as follows:



RESOLUTION# AL2022-10-03

TOWN OF ARCHER LODGE
RESOLUTION SUPPORTING OPERATION GREEN LIGHT FOR VETERANS

WHEREAS, the residents of the Town of Archer Lodge have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of the men and women who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, the Town of Archer Lodge seeks to honor these individuals who have paid the high price for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, Veterans continue to serve our community in the various Veterans Services Organizations, religious groups, civil service, and by functioning as County Veteran Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, Johnston County encourages all municipalities to recognize Operation Green Light for Veterans; and

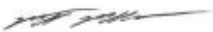
WHEREAS, the Town of Archer Lodge appreciates the sacrifices of our United States Military Personnel and believes specific recognition should be granted.

NOW, THEREFORE, BE IT RESOLVED, the Town Council of the Town of Archer Lodge, North Carolina, hereby declares from October through Veterans Day, November 11, 2022, a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service; and

BE IT FURTHER RESOLVED, that in observance of Operation Green Light, the Town of Archer Lodge encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying a green light in a

window of their place of business or residence, and further encourages all municipalities within Johnston County to display green lighting, wherever possible, at public buildings.

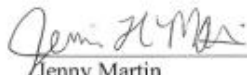
DULY ADOPTED ON THIS 3rd DAY OF OCTOBER 2022, WHILE IN REGULAR SESSION.



Matthew B. Mulhollem
Mayor



ATTEST:



Jenny Martin
Town Clerk

Mayor Mulhollem called for a motion.

Moved by: Council Member Wilson

Seconded by: Council Member Jackson

**Adopted Resolution# AL2022-10-03 Supporting Operation Green Light
October through Veterans Day, November 11, 2022.**

CARRIED UNANIMOUSLY

6. TOWN ATTORNEY'S REPORT:

- a) **Attorney Burrell advised that if/when we create the ETJ, statute requires that at least one person on the Archer Lodge Planning Board/Board of Adjustment must live in the ETJ.**

Point of Discussion:

- **Create 2 additional seats on each board to have an odd number**

7. TOWN ADMINISTRATOR'S REPORT:

- a) **Archer Lodge Town Park Update**

Mr. Gordon shared the following:

- **Ballfields will start**

- Fence and Lights have been ordered
 - We are adding fencing in front to keep people out
 - Department Building includes 3 offices, breakroom, restroom
 - We need to downsize, so we can afford it
 - It mimics the town hall
 - We need to tweak it and look at the cost of materials
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8. FINANCE OFFICER/ASSISTANT TOWN ADMINISTRATOR'S REPORT:

a) Interim Financial Reports for August 2022

Ms. Batten shared an interim summary for all funds ending August 31, 2022. She noted that investment earnings have increased in all funds. The actual to date net difference between revenues and expenditures in the general fund is a deficit of \$86,686.

When comparing revenues in August 2022 with August 2021 in the General Fund, the net difference is a decrease in August 2022 by approximately \$3,166; because the Ad Valorem taxes are slowly being received, and no revenues from Johnston County/ABC were distributed during this period.

Regarding the ARPA Grant Fund 41, Ms. Batten mentioned that the budget was moved around some. We haven't spent too much of it yet, but we have a list of things to purchase/labor costs.

Regarding the SCIF Grand Fund 43, Ms. Batten noted that nothing has been spent but a little bit will be coming out in September.

No further comments or discussion regarding the financials.

9. HUMAN RESOURCES OFFICER/TOWN CLERK'S REPORT:

a) Completed Projects

Ms. Martin shared the following:

- Employment law posters are now in compliance
- Plan to put an employee bulletin board in the breakroom - a place where employees can see information about

things that are going on & also a place for the council to see what is going on

- The employee file project is now completed

b) Job Postings

- Parks & Rec Director position will close this Thursday
- We have 10 applicants and 2 people that have inquired about the Parks & Rec Director position
- Plan to post the Town Administrator position next Monday - This will give Mike time to help train the individual who will take his place
- Working with the website company to see if there is a way for candidates to apply for our positions on the website - We have a meeting with them this Wednesday

c) Personnel Policy Project

- Currently reviewing the Personnel Policy to make sure that it still lines up with our values and goals for the town
- Comparing it with Johnston County, Town of Wendell, Town of Smithfield, and Town of Selma's personnel policies

d) State Health Plan Open Enrollment 2023

- Open enrollment is this month for employees
- Will work on getting the employees all of the information that they need and help them enroll

10. MAYOR'S REPORT:

a) Mayor Mulhollem shared the following:

- Boy Scout Troop will have a Flag Retirement Ceremony here at the Veterans Memorial on Saturday, October 15th at 9:30 a.m.
- Last month, Mayor mentioned an eagle scout project - town park property, the 5-acre piece, - a line of crepe myrtles with potentially azaleas or some other type of scrub in between - information has been given to the scout

11. COUNCIL MEMBERS' REMARKS:

(non-agenda items)

- a) **Council Member Bruton discussed minutes for previous meetings. She mentioned that there is nothing in the general statute with regards to the format of minutes. She inquired with legal counsel if recordings could be adopted.**

Points of Discussion:

- The public would have to have access to the recordings
- The public would have to know who is speaking in the recordings, so probably not good to adopt recordings

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- b) **Council Member Wilson is looking forward to Veteran's Day and will have a writing of some type to read aloud. He also mentioned advertising the bricks as gifts to honor veterans.**
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- c) **Council Member Jackson mentioned about the green light, and he has noticed that when they come back from deployments or get out of the military, it's important for their mental health to get into veteran organizations. He pointed out that when we sold biscuits, that was helpful to our veterans. Council Member Jackson brought up that some meet every third Friday at Jones Café and have biscuits there at 8:00a.m. He encouraged that if you see anybody who has come out of the military, encourage them to join some kind of veterans' organization.**
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- d) **Mayor Pro Tem Castleberry mentioned that Veteran's Day is coming up. He expressed that the park has been a big part of his heart, but the Veteran's Memorial has meant a lot more to him. Mayor Pro Tem Castleberry informed that people talk about the Veteran's Memorial; the word is getting out. He said that during the biscuit sales, he made very special friends.**
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- e) **Council Member Purvis had no additional remarks.**
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12. ADJOURNMENT:

- a) **Having no further business, Mayor Mulhollem asked for a motion to adjourn meeting.**

Moved by: Council Member Jackson

Seconded by: Mayor Pro Tem Castleberry

Adjourned meeting at 7:40 p.m.

CARRIED UNANIMOUSLY

Matthew B. Mulhollem, Mayor

Jenny Martin, Town Clerk



Proclamation



WHEREAS, the vision, dedication, and determination of a principal provides the mobilizing force and direction behind any school effort; and

WHEREAS, principals are expected to be educational visionaries, instructional leaders, assessment experts, disciplinarians, community builders, public relations practitioners, budget analysts, facility managers, and more; and

WHEREAS, principals set the academic tone for their schools and work collaboratively with teachers to develop and maintain high curriculum standards; and

WHEREAS, principals work tirelessly to establish rapport with students, parents, faculties and staff, communities, and other stakeholder groups; and

WHEREAS, our town honors and recognizes the important role that the principal of the year assumes in helping the children in this town to have access to high-quality education in a safe and supportive environment.

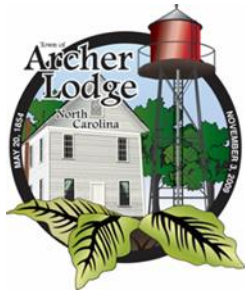
NOW, THEREFORE, LET IT BE PROCLAIMED by the Honorable Mayor and the Town Council of the Town of Archer Lodge, North Carolina, do hereby proclaim and recognize Melissa Hubbard as

Johnston County Public Schools Principal of the Year

In the Town of Archer Lodge, North Carolina, I encourage citizens to learn more about the many contributions and accomplishments of Melissa Hubbard. I also encourage citizens to learn more about the Principal of the Year award and what an honor it is to have one in our town.

Duly adopted this the 7th day of November 2022.

Matthew B. Mulhollem
Mayor



Proclamation



WHEREAS, lung cancer is the leading cause of cancer death among men and women in the United States and North Carolina, accounting for more deaths than colon cancer, breast cancer, pancreatic cancer, and prostate cancer combined; and

WHEREAS, according to the Centers for Disease Control, there were 41,258 new lung cancer cases and 27,124 deaths because of lung cancer between 2014 and 2018 in North Carolina; and

WHEREAS, the 5-year survival rate for localized lung cancer is 59%, yet only 17% of lung cancers are diagnosed at this stage; and

WHEREAS, screening for lung cancer for high-risk individuals using low-dose computed tomography can lead to the earlier detection of lung cancer and save lives, reducing mortality by 20% when compared to screening by chest x-ray in the National Lung Screening Trial and reducing the risk of death at 10 years by 24% in men and 33% in women as demonstrated by another large, randomized trial; and

WHEREAS, funding for lung cancer research trails far behind funding for research of many other cancers, and additional research is needed in early diagnosis, screening, and treatment for lung cancer; and

WHEREAS, lung cancer in never smokers is the 7th leading cause of cancer-related death and accounts for 17,000-26,000 deaths in the US every year, and the proportion of lung cancers diagnosed in never smokers is increasing in the US; and

WHEREAS, organizations working in North Carolina, such as the American Lung Cancer Screening Initiative and Women's Lung Cancer Forum, are committed to educating about lung cancer and lung cancer screening and working to increase lung cancer screening rates in North Carolina; and

WHEREAS, this November, we recognize the need for research to help find the cure of lung cancer, the need for screening, the survivors, those battling the disease, and those who have lost their lives; and

NOW, THEREFORE, LET IT BE PROCLAIMED by the Honorable Mayor and the Town Council of the Town of Archer Lodge, North Carolina, do hereby proclaim November 2022 as

Lung Cancer Awareness Month

In the Town of Archer Lodge, North Carolina, I encourage citizens to learn about lung cancer and early detection through lung cancer screening. I also encourage citizens to wear white ribbons in honor of those who have lost their lives to lung cancer and those who are now bravely fighting this disease.

Duly adopted this the 7th day of November 2022.

Matthew B. Mulhollem
Mayor



**TOWN OF ARCHER LODGE
RESOLUTION ADOPTING THE 2023
TOWN COUNCIL MEETING SCHEDULE**

WHEREAS, the Archer Lodge Town Council exists to conduct the business of the citizens; and

WHEREAS, the Regular Town Council meetings for the Archer Lodge Town Council are held the first Monday of the month at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers, unless otherwise noted; and

WHEREAS, the Work Sessions for the Archer Lodge Town Council are held the third Monday of the month at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers, unless otherwise noted; and

WHEREAS, each meeting of the Archer Lodge Town Council is open to the public, except as provided by NC G.S. 143-318.11; and

WHEREAS, the Archer Lodge Town Council may amend the yearly meeting schedule in accordance with NC G.S. 143-318.12:

TOWN OF ARCHER LODGE			
2023 CALENDAR			
TOWN COUNCIL MEETINGS			
MONTH	REGULAR MEETING	WORK SESSION	BUDGET RETREAT
January	Tuesday, Jan 3	Monday, Jan 16	
February	Monday, Feb 6		Monday, Feb 20
March	Monday, Mar 6		Monday, Mar 20
April	Monday, Apr 3		
May	Monday, May 1	Monday, May 15	
June	Monday, Jun 5		
July	Monday, Jul 10		
August	Monday, Aug 7		
September	Tuesday, Sep 5	Monday, Sep 18	
October	Monday, Oct 2	Monday, Oct 16	
November	Monday, Nov 6		
December	Monday, Dec 4		

NOW, THEREFORE, BE IT RESOLVED that the Archer Lodge Town Council hereby adopts the 2023 Town Council Meeting Schedule as presented.

DULY ADOPTED ON THIS 7th DAY OF NOVEMBER 2022 WHILE IN REGULAR SESSION.

ATTEST:

_____(SEAL)
Jenny Martin
Town Clerk

_____(SEAL)
Matthew B. Mulhollem
Mayor



**TOWN OF ARCHER LODGE
RESOLUTION ADOPTING THE 2023 HOLIDAY SCHEDULE**

WHEREAS, it is the policy of the Town to follow the holiday schedule provided by the State of North Carolina for its employees; and

WHEREAS, the below 2023 Holiday Schedule was retrieved from the State of North Carolina website <https://oshr.nc.gov/state-employee-resources/benefits/leave/holidays#2023>

2023 Holiday Schedule		
Holiday	Observance Date	Day of Week
New Year's Day	January 2nd	Monday
Martin Luther King Jr's Birthday	January 16th	Monday
Good Friday	April 7th	Friday
Memorial Day	May 29th	Monday
Independence Day	July 4th	Tuesday
Labor Day	September 4th	Monday
Veterans Day	November 10th	Friday
Thanksgiving	November 23rd & 24th	Thursday & Friday
Christmas	December 25th, 26th & 27th	Monday, Tuesday & Wednesday

NOW, THEREFORE, BE IT RESOLVED that the Archer Lodge Town Council hereby adopts the 2023 Holiday Schedule as presented.

DULY ADOPTED ON THIS 7th DAY OF NOVEMBER 2022 WHILE IN REGULAR SESSION.

ATTEST:

_____(SEAL)
Jenny Martin
Town Clerk

_____(SEAL)
Matthew B. Mulhollem
Mayor



TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FOR MONTH ENDING SEPT 30, 2022

GENERAL FUND 10				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
AD-VALOREM & MOTOR VEHICLE TAXES	1,116,500.00	69,508.10	93,271.39	8.35%
SALES TAXES	284,000.00	29,259.80	29,259.80	10.30%
FRANCHISE TAXES	142,500.00	0.00	0.00	0.00%
ALCOHOL BEV TAXES/JO CO ABC DIST	39,000.00	0.00	0.00	0.00%
PERMITS AND FEES	7,500.00	850.00	1,775.00	23.67%
FEE IN LIEU OF RECREATION	78,000.00	0.00	0.00	0.00%
AMERICAN RESCUE PLAN ACT GRANT (ARPA)	525,500.00	0.00	525,213.37	99.95%
JO CO OPEN SPACE/COMMUNITY GRANT	83,400.00	0.00	0.00	
PEG CHANNEL SUPPORT	51,500.00	0.00	0.00	0.00%
MISCELLANEOUS REVENUES	0.00	1,985.57	1,985.57	#DIV/0!
INVESTMENT EARNINGS	4,500.00	2,625.75	6,862.19	152.49%
TRANSFER IN FROM CAP RES FUND 30	0.00	0.00	0.00	#DIV/0!
TRANSFER IN FROM PARK RES FUND 31	60,000.00	0.00	60,000.00	100.00%
TRANSFER IN FROM PUBLIC SAFE RES FUND 32	200,000.00	0.00	0.00	0.00%
FUND BALANCE APPROPRIATION	40,000.00	0.00	0.00	0.00%
TOTALS	2,632,400.00	104,229.22	718,367.32	27.29%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	55,105.00	3,887.82	14,775.93	26.81%
ADMINISTRATION	326,485.00	38,584.61	91,643.00	28.07%
JO CO TAX COLLECTION FEES	30,000.00	1,838.62	2,608.00	8.69%
LEGAL	18,000.00	1,400.00	2,250.00	12.50%
PROPERTY TAXES	100.00	0.00	0.00	0.00%
PUBLIC BUILDINGS	83,600.00	2,800.76	11,995.89	14.35%
PEG MEDIA PARTNERS	51,500.00	0.00	0.00	0.00%
PUBLIC SAFETY	571,700.00	28,474.75	28,773.36	5.03%
TRANSPORTATION-PUBLIC WORKS	28,500.00	449.62	1,005.19	3.53%
PLANNING & ZONING	236,030.00	17,756.60	42,794.15	18.13%
CULTURAL & RECREATION	408,940.00	5,886.75	17,781.18	4.35%
DEBT SERVICES	136,940.00	37,916.30	97,916.30	71.50%
TRANSFER TO CAP RESERVE	0.00	0.00	0.00	#DIV/0!
TRANSFER TO PARK RESERVE	160,000.00	5,637.31	8,701.40	5.44%
TRANSFER TO PUBLIC SAFETY RESERVE	0.00	0.00	0.00	#DIV/0!
TRANSFER TO AM RESCUE PLAN (ARPA)	525,500.00	0.00	525,213.37	99.95%
TRANSFER TO STATE INFRASTRUCTURE (SCIF)	0.00	0.00	0.00	#DIV/0!
	2,632,400.00	144,633.14	845,457.77	32.12%
Y-T-D GENERAL FUND INCREASE (DECREASE)		(40,403.92)	(127,090.45)	

CAPITAL RESERVE FUND 30				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,000.00	788.55	2,014.47	201.45%
TRANSFER FROM GEN FUND 10	0.00	0.00	0.00	#DIV/0!
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	1,000.00	788.55	2,014.47	201.45%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
TRANSFER TO GEN FUND 10	0.00	0.00	0.00	#DIV/0!
TRANSFER TO FUND BALANCE	1,000.00	0.00	0.00	0.00%
TOTALS	1,000.00	0.00	0.00	0.00%
Y-T-D CAP RESERVE FUND INCREASE (DECREASE)		788.55	2,014.47	

PARK RESERVE FUND 31				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,000.00	147.86	569.80	56.98%
TRANSFER FROM GEN FUND 10	160,000.00	5,637.31	8,701.40	5.44%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	161,000.00	5,785.17	9,271.20	5.76%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
RECREATION DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	60,000.00	0.00	60,000.00	100.00%
TRANSFER TO AL TOWN PRK FND 41	101,000.00	0.00	0.00	0.00%
TOTALS	161,000.00	0.00	60,000.00	37.27%
Y-T-D PARK RESERVE FUND INCREASE (DECREASE)		5,785.17	(50,728.80)	

PUBLIC SAFETY RESERVE FUND 32				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,000.00	742.13	1,895.89	189.59%
TRANSFER FROM GEN FUND 10	0.00	0.00	0.00	#DIV/0!
FUND BALANCE APPROPRIATED	199,000.00	0.00	0.00	0.00%
TOTALS	200,000.00	742.13	1,895.89	0.95%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
PUBLIC SAFETY DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	200,000.00	0.00	0.00	0.00%
TOTALS	200,000.00	0.00	0.00	0.00%
Y-T-D PUB SAFE RES FUND INCREASE (DECREASE)		742.13	1,895.89	



Kim P. Batten

FINANCE OFFICER

WITH ARPA AND SCIF



TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FISCAL YEAR COMPARISON FOR PERIOD ENDING SEPTEMBER 30

GENERAL FUND				
REVENUES		Sep-22	Sep-21	DIFFERENCE
	AD-VAL & MOTOR VEHICLE TAXES	93,271.39	80,615.06	12,656.33
	SALES TAXES	29,259.80	25,804.90	3,454.90
	FRANCHISE TAXES	0.00	0.00	0.00
	ALCOHOL BEV TAXES/JO CO ABC DIST	0.00	4,338.25	(4,338.25)
	PERMITS AND FEES	1,775.00	2,725.00	(950.00)
	FEE IN LIEU OF RECREATION	0.00	0.00	0.00
	ARPA GRANT & SCIF GRANT	525,213.37	525,213.38	(0.01)
	JO CO OPEN SPACE/COMMUNITY GRANT	0.00	0.00	0.00
	PEG CHANNEL SUPPORT	0.00	0.00	0.00
	MISCELLANEOUS REVENUES	1,985.57	0.00	1,985.57
	INVESTMENT EARNINGS	6,862.19	1,114.40	5,747.79
	TRANSFER IN FROM CAPITAL RES FND 30	0.00	0.00	0.00
	TRANSFER IN FROM PARK RESERVE FND 31	60,000.00	62,000.00	(2,000.00)
	TRANSFER IN FROM PUBLIC SAFE RES FND 32	0.00	0.00	0.00
	FUND BALANCE APPROPRIATED	0.00	0.00	0.00
Y-T-D INCREASE (DECREASE)		718,367.32	701,810.99	16,556.33
EXPENDITURES		Sep-22	Sep-21	DIFFERENCE
	GOVERNING BODY	14,775.93	15,158.85	(382.92)
	ADMINISTRATION	91,643.00	89,357.32	2,285.68
	JO CO TAX COLLECTION FEES	2,608.00	2,269.44	338.56
	LEGAL	2,250.00	3,217.50	(967.50)
	PROPERTY TAXES	0.00	0.00	0.00
	PUBLIC BUILDINGS	11,995.89	8,058.63	3,937.26
	PEG MEDIA PARTNERS	0.00	0.00	0.00
	PUBLIC SAFETY	28,773.36	28,601.19	172.17
	TRANSPORTATION-PUBLIC WORKS	1,005.19	1,320.24	(315.05)
	PLANNING & ZONING	42,794.15	26,241.18	16,552.97
	CULTURAL & RECREATION	17,781.18	7,700.00	10,081.18
	DEBT SERVICES	97,916.30	100,828.71	(2,912.41)
	TRANSFER TO CAP RESERVE	0.00	25,000.00	(25,000.00)
	TRANSFER TO PARK RESERVE	8,701.40	10,686.34	(1,984.94)
	TRANSFER TO PUBLIC SAFETY RESERVE	0.00	25,000.00	(25,000.00)
	TRANSFER TO ARPA & SCIF FUNDS	525,213.37	525,213.38	(0.01)
		845,457.77	868,652.78	(23,195.01)
Y-T-D INCREASE (DECREASE)		(127,090.45)	(166,841.79)	39,751.34

Kim P. Batten

Town of Archer Lodge
Statement of Revenue and Expenditures - Operating

Revenue Account Range: 41-0000-0000

to 42-0000-0000

Include Non-Anticipated: Yes

Year To Date As Of: 09/30/22

Expend Account Range: 41-0000-0000

to 42-0000-0000

Include Non-Budget: No

Current Period: 09/01/22 to 09/30/22

Print Zero YTD Activity: No

Prior Year: 09/01/21 to 09/30/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Excess/Deficit	% Real
41-3482-0000	NC PARTF Grant - NCDNCR	7,631.25	438,162.50	0.00	90,819.68	347,342.82-	21
41-3900-3931	Transfer from Park Reserve Fund 31	0.00	51,676.55	0.00	0.00	51,676.55-	0
41 Archer Lodge Town Park Revenue Total		7,631.25	489,839.05	0.00	90,819.68	399,019.37-	19

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
41-6120-3500	Contracted Services-Design/Engineering	0.00	14,494.00	0.00	9,334.10	4,215.40	944.50	93
41-6120-3550	Contracted Services-Construction	0.00	439,865.05	0.00	0.00	343,703.75	96,161.30	78
41-6120-3600	Contingency	0.00	40,650.00	0.00	0.00	0.00	40,650.00	0
41 Archer Lodge Town Park Expend Total		0.00	495,009.05	0.00	9,334.10	347,919.15	137,755.80	72

41 Archer Lodge Town Park Fund

	Prior	Current	YTD
Revenues:	7,631.25	0.00	90,819.68
Expended:	0.00	0.00	357,253.25
Net Income:	7,631.25	0.00	266,433.57-

Grand Totals

	Prior	Current	YTD
Revenues:	7,631.25	0.00	90,819.68
Expended:	0.00	0.00	357,253.25
Net Income:	7,631.25	0.00	266,433.57-

Archer Lodge Town Park PARTF Project Fund 41

Town of Archer Lodge
Statement of Revenue and Expenditures - Operating

Revenue Account Range: 42-0000-0000

to 43-0000-0000

Include Non-Anticipated: Yes

Year To Date As Of: 09/30/22

Expend Account Range: 42-0000-0000

to 43-0000-0000

Include Non-Budget: No

Current Period: 09/01/22 to 09/30/22

Print Zero YTD Activity: No

Prior Year: 09/01/21 to 09/30/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Excess/Deficit	% Real
42-3831-0000	Investment Earnings	64.75	0.00	268.97	661.49	661.49	0
42-3900-3910	Transfer from General Fund 10	525,213.38	525,213.62	0.00	525,213.37	0.25-	100
42 American Rescue Plan Ac Revenue Total		525,278.13	525,213.62	268.97	525,874.86	661.24	100

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
42-4120-1900	Professional Fees	0.00	590.00	0.00	0.00	590.00	0.00	100
42-4190-5100	Capital Outlay	0.00	400,000.00	0.00	0.00	125,190.00	274,810.00	31
42-4510-3500	Contracted Services	0.00	0.00	0.00	0.00	16,638.00	16,638.00-	0
42-6120-3500	Contracted Services	0.00	71,759.00	2,260.00	30,788.00	40,971.00	0.00	100
42-6120-3550	Contracted Services-Construction	0.00	497,118.00	85,524.70	85,524.70	410,119.60	1,473.70	100
42 American Rescue Plan Ac Expend Total		0.00	969,467.00	87,784.70	116,312.70	593,508.60	259,645.70	73

42 American Rescue Plan Act(ARPA) Grant Fnd	Prior	Current	YTD
Revenues:	525,278.13	268.97	525,874.86
Expended:	0.00	87,784.70	709,821.30
Net Income:	525,278.13	87,515.73-	183,946.44-

Grand Totals	Prior	Current	YTD
Revenues:	525,278.13	268.97	525,874.86
Expended:	0.00	87,784.70	709,821.30
Net Income:	525,278.13	87,515.73-	183,946.44-

Archer Lodge ARPA Fund 42

Revenue Account Range: 43-0000-0000 to 44-0000-0000 Include Non-Anticipated: Yes Year To Date As Of: 09/30/22
Expend Account Range: 43-0000-0000 to 44-0000-0000 Include Non-Budget: No Current Period: 09/01/22 to 09/30/22
Print Zero YTD Activity: No Prior Year: 09/01/21 to 09/30/21

Revenue Account	Description	Prior Yr Rev	Anticipated	Current Rev	YTD Revenue	Excess/Deficit	% Real
43-3831-0000	Investment Earnings	0.00	0.00	244.01	749.62	749.62	0
43 State Cap & Infrastruct Revenue Total		0.00	0.00	244.01	749.62	749.62	0

Expend Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Encumbered	Balance	% Used
43-6120-3500	Contracted Services	0.00	300,000.00	0.00	0.00	0.00	300,000.00	0
43-6120-3550	Contracted Services-Construction	0.00	550,250.00	8,673.00	8,673.00	47,553.00	494,024.00	10
43 State Cap & Infrastruct Expend Total		0.00	850,250.00	8,673.00	8,673.00	47,553.00	794,024.00	7

43 State Cap & Infrastruct Fnd (SCIF) Grant	Prior	Current	YTD
Revenues:	0.00	244.01	749.62
Expended:	0.00	8,673.00	56,226.00
Net Income:	0.00	8,428.99-	55,476.38-

Grand Totals	Prior	Current	YTD
Revenues:	0.00	244.01	749.62
Expended:	0.00	8,673.00	56,226.00
Net Income:	0.00	8,428.99-	55,476.38-

Archer Lodge SCIF Fund 43



PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Archer Lodge

Updated
November 3, 2022

ADDRESS	VIOLATION	STATUS
Par ID 179000548413	JP	OPEN
205 Fletcher Rd	AC	OPEN
131 Helena Ln	JP/JV	OPEN
14515 Buffalo Rd	ZV	OPEN
14388 Buffalo Rd	OL	OPEN
14649 Buffalo Rd	MH/OL/JV/JP	OPEN
PAR ID 178000193941	OL/MH	OPEN
14790 Buffalo Rd	OL	OPEN
15026-1 Buffalo Rd	OL/MH	OPEN
15180 Buffalo Rd	OL/JV/JP/AC	OPEN
14960 Buffalo Rd	OL/MH	OPEN
Par ID 178000193941	OL	OPEN
14374 Buffalo Rd	MH	OPEN
159 Fletcher Rd	JV/OL/JP	OPEN
15367 Buffalo Rd	JP	OPEN
6565 Covered Bridge Rd	OL/MH	OPEN
124 Harding Dr	JP/OL/JV	OPEN
57 Nashville Dr	JP	OPEN
3901 Bridge Ct	JP/JV/AC/OL	OPEN
5575 Covered Bridge Rd	OL	OPEN

HIGHLIGHTS

- 20 Cases were opened since starting.
- 20 Notice of Violations were issued.
- Inspections, follow ups and in person meetings or attempted in person meetings were made with all violators.
- 205 Fletcher Rd - 175 plus hens & roosters 100 sold making progress.
- 131 Helena Ln - 6 junk vehicles & Junk making progress.
- 14515 Buffalo Rd - 26 plus vinyl signs made progress.
- 14960 Buffalo Rd - completely overgrown owner is making progress.
- 14649 Buffalo Rd - owner is making progress.
- 15367 Buffalo Rd - Large junk pile very nice and have made great progress.
- I would like to thank each of you for the opportunity to serve this community and "Protecting Quality of Life"



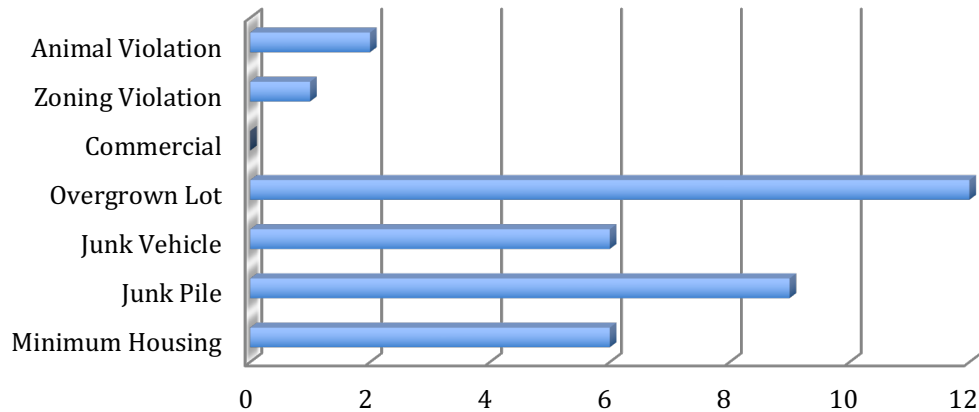
PROTECTING QUALITY OF LIFE

Alliance Code
Enforcement LLC

Monthly Report
Town of Archer Lodge

Updated
November 3, 2022

Violations by the Numbers



	Minimum Housing	Junk Pile	Junk Vehicle	Overgrown Lot	Commercial	Zoning Violation	Animal Violation
Violations by the Numbers	6	9	6	12	0	1	2

Case Status To Date

